

MEMBERSHIP BALANCE PLAN INTERNATIONAL SECURITY ADVISORY BOARD

- (1) Name.** The official designation shall be the International Security Advisory Board (hereinafter "the Board").
- (2) Authority.** This Federal advisory committee is established under the general authority of the Secretary of State and the Department of State as set forth in Public Law 105-277 (as codified at Title 22 of the United States Code, Section 2581(f)) of that Title and consistent with Federal Advisory Committee Act (5 U.S.C. Appendix). The establishment and operation of the Board are in the public interest in connection with performance of duties of the Department of State.
- (3) Mission/Function.** The Board will provide the Secretary of State with a continuing source of independent insight, advice, and innovation on all aspects of arms control, disarmament, nonproliferation, and international security and related aspects of public diplomacy. The main objective of the Board is to provide expertise, knowledge, and insight not available within the State Department or elsewhere in the U.S. government on these matters. The Board will advise and make recommendations to the Secretary of State and will be sponsored and overseen by the Under Secretary of State for Arms Control and International Security.
- (4) Points of View.**

 - (a)** The ISAB shall be composed of not more than 30 members who shall serve in the capacity of government employees (special government employee or full-time government employee). The ISAB shall reflect a balance of backgrounds, points of view, and demographic diversity and shall include a wide variety of scientific, military, diplomatic, and political backgrounds. The membership will be a bi-partisan, diverse group of U.S. citizens. All members shall hold a Top Secret security clearance. The membership will be selected to represent diverse points of view, using the considerations and process provided in paragraph (6), below.
 - (b)** To ensure that Board members offer advice and recommendations which are in the best interests of the U.S. government, the majority (if not all) of them will be appointed as special government employees. As such, they

will be required to submit financial disclosure forms to flag any conflicts of interest.

- (c) The Board will consult with other interested parties, agencies and interagency committees and groups of the U.S. government, foreign governments, and with national and international private sector organizations and individuals, as the Department of State and the Board decide are necessary or desirable.

(5) Other Balance Factors. Membership of the Board should represent a wide range of U.S. government experience, including backgrounds from various national security-related agencies of the Executive Branch of the U.S. government as well as Congress. Membership of the Board should also represent a wide range of non-government experience to include leaders in business, science, academic institutions, and appropriate non-governmental organizations.

(6) Candidate Identification Process. The process to identify potential candidates for this advisory committee will include recommendations from both senior career and political officials of the U.S. Department of State in consultation with Department legal advisers.

- (a) Senior leadership, in consultation with Department of State attorneys, will be involved in determining balance on this Federal advisory committee.

- (b) Vacancies will be handled through a call for nominations and additional research and due diligence. Vacancies will be filled as needed to maintain balance and diversity.

- (c) Members serve under the pleasure of the Under Secretary for Arms Control and International Security ("the Under Secretary") and shall be appointed to the Board for a term of two years, and the employment of special government employees shall be renewed each year. The Under Secretary will appoint the Board Chairperson(s) and may reappoint Members for consecutive terms.

(7) Subcommittee Balance. Membership for any subcommittee will be approved by the Under Secretary or his or her designee taking into account the Department's desire for a balance of backgrounds, points of view, and

demographic diversity and shall include appropriate scientific, military, diplomatic, and political backgrounds.

(8) Date Prepared. This Membership Balance Plan was modified on May 20, 2015.